

The Oxford Advanced Management Programme

2007 Dates

17 June – 14 July 2007

07 October – 03 November 2007

£20,000 +VAT

In partnership with



Company Application Form

The Oxford Advanced Management Programme

17 Jun – 14 Jul 2007

07 Oct – 03 Nov 2007

This application should be completed by a senior executive of the sponsoring organisation and returned with the Personal Application Form.

Name of Applicant

Company

Applicant's gross remuneration

By submitting this form, the sponsoring executive confirms that the applicant will be completely free of company duties and that the company will pay the applicant's salary during the programme.

I confirm that the nominee is proficient in both spoken and written English
(for nominees whose first language is not English only)

Completed By: **Date:**

Job title:

Please give your objectives in nominating this applicant

Please give a detailed estimate of the applicant's potential in your organisation, with an indication of their particular strengths and weaknesses.

Please indicate to whom the invoice should be sent to

Name

Job title

Company

Address

Country

Telephone

Mobile

Fax

Email

Personal Application Form

The Oxford Advanced Management Programme

17 Jun – 14 Jul 2007

07 Oct – 03 Nov 2007

Name (with family name in capitals)

Title (Mr/Ms/Dr)

Preferred first names

Gender Male Female

Job title

Company

Address

Country

Telephone

Mobile

Fax

Email

Number of employees

Annual sales (in £)

Company's field of activity

Ultimate Parent Company

Address

Personal Information

Private Address

Country

Telephone

Mobile

Email

Birth date

Nationality

Please give your reasons for wanting to attend the programme

Description of responsibilities

(including the job title of the person you report to directly, and how many people you supervise)

Employment record

Organisation	Industry	Position	Dates

Education (Last two institutions only). Dates attended, degrees received

1.

2.

Previous executive programmes attended

Membership of professional associations

Marketing Information

How did you first learn about this programme?

<input type="checkbox"/>	1. Advertising (please tick)		
<input type="checkbox"/>	The Economist	<input type="checkbox"/>	Financial Times
<input type="checkbox"/>	Other Publication (please specify)		
<input type="checkbox"/>	2. Saïd Business School website		
<input type="checkbox"/>	3. FT.com		
<input type="checkbox"/>	4. Search Engine search (please specify)		
<input type="checkbox"/>	5. Specialist executive education directory (please specify title)		
<input type="checkbox"/>	6. Editorial Press		
<input type="checkbox"/>	7. Previous Participant		
<input type="checkbox"/>	8. Through your Organisation		

<input type="checkbox"/>	9. Alumnus Recommendation
<input type="checkbox"/>	10. Other (please specify)

Completed By: **Date:**

UK Data Protection Act 1988. By returning this form you consent to Saïd Business School storing and processing the personal data you have provided. We will use this information to provide and keep you updated about the products and services requested, for administration and for sales analysis. We do not pass your details to third parties to use, except where you have given such express permission. If you do not wish to have your data stored to receive further communications from us, please tick this box.

This application should be completed and emailed to amp@sbs.ox.ac.uk, or printed and posted to:

Caroline Williams
 Saïd Business School
 Executive Education Centre
 Egrove Park
 Oxford
 OX1 5NY
 United Kingdom

 Tel +44 (0)1865 422830
 Fax +44 (0)1865 422501

Please supply:

- Passport Type Photograph
- Business Card

These can be sent electronically or by post

Email Submission

All applications submitted by email will be acknowledged electronically. If you do not receive an email acknowledgement within two working days, please advise us so that non delivery can be investigated.

Fees

2007: £20,000 plus VAT (currently 17.5%)

The fee includes tuition, books and other teaching materials, accommodation and meals. VAT paid by overseas participants may be reclaimed from HM Customs and Excise by the sponsoring organisations.

Terms and Conditions

The Oxford Advanced Management Programme is a fully residential four-week programme.

Following receipt of a completed application form, if accepted, a nomination is registered and notification together with an invoice issued. Bookings are confirmed on receipt of full payment of the programme fee. Places are allocated in order of receipt of payment.

A 25 per cent cancellation fee is payable for cancellation more than two months before the programme commences. The total fee, less accommodation charges, is retained in the event of cancellation or postponement less than two months before the commencement date.

Consideration may, in some circumstances, be given to replacement with an alternative candidate if at least a month's notice is given. Fees are subject to periodic review and are published on the Saïd Business School website www.sbs.oxford.edu/execed